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## 1. Address of Leased Premises:

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## 2. Did you have a pet at the property?

☐ Yes ☐ No specify type:

If yes, specify type & was it indoors?: \_\_\_\_\_

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## 3. Permission to Erect "For Lease" Sign:

☐ Yes ☐ No

Indicate if the agent can place a "For Lease" sign on the property.

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## 4. Do you wish to attend the final inspection?

☐ Yes ☐ No

(If yes, please confirm a time with your property manager to meet you at the property on or after your vacate date).

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## 5. Forwarding Address:

(A forwarding address is required to process your bond refund. If this field is left blank, documentation will be sent to your last known address.)

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## 6. Telephone:

• Work: \_\_\_\_\_ Other: \_\_\_\_\_

• Mobile (1): \_\_\_\_\_ Mobile (2): \_\_\_\_\_

*Provide all relevant contact numbers for each co-tenant.*

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## 7. Direct Deposit Details (for bond/rent refund):

• Account Name: \_\_\_\_\_

• Bank: \_\_\_\_\_

• BSB: \_\_\_\_\_

• Account Number: \_\_\_\_\_

*Ensure these details are accurate to avoid refund delays.*

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## 8. Email Addresses:

- Primary Tenant Email: \_\_\_\_\_
- Secondary Tenant Email: \_\_\_\_\_
- Third Tenant Email: \_\_\_\_\_  
*These are used for electronic service of notices and general communication.*

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## 9. Consent for Email & SMS Communications:

By signing below, you agree to receive notices/documents via email under the **Residential Tenancies Act 2010 (NSW)**, Section 223.

*I/we, the Tenant/s, hereby agree and provide my/our express approval and consent to receive the service of any Notice and any other document pursuant to s.223 of the Residential Tenancies Act 2010 via electronic service. I/we hereby authorise the Landlord, through their Agent, to serve Notices and other documents to the above email address(es). I/we also agree and consent to receive SMS text messages for general communication purposes. I/we understand that if the email address(es) or mobile number(s) above becomes invalid or unused, I/we shall notify the Landlord, through their Agent, in writing within 48 hours.*

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## 10. Signatures

- All co-tenants must sign:

### TENANT 1

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TENANT 2

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TENANT 3

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_