



Elders Real Estate

36 Wingewarra Street, Dubbo NSW 2830
PO Box 231, Dubbo NSW 2830

Telephone (02) 6881 7800
Facsimile (02) 6881 7888
Email reception.dubborealestate@elders.com.au
Website www.elders.com.au/dubbo

Tenant Notification of Hardship

If you are facing hardship and wish to apply for rent assistance from your landlord, we request that you supply documentation supporting your responses below, i.e. a separate letter from your employer confirming you are no longer working.

Please be aware that your landlord may also be experiencing hardship so we give no guarantees that a concession will be available.

We advise you to visit <https://treasury.gov.au/coronavirus/resources> to see what assistance packages are available to you and your household during this time, and contact Centrelink or the NSW Government site www.nsw.gov.au or call Service NSW on 13 77 88 to check your eligibility.

Please answer the below questions and attached **REINSW Tenant Rental Payment Assistance Request Application Form** and provide relevant documentation,

You must provide simple documents to show you are impacted by COVID-19, for example:

- proof of job termination/stand-down, or loss of work hours
- proof of Government income support
- proof of prior income (past and present payslips)

For further information; please refer to <https://www.fairtrading.nsw.gov.au/resource-library/publications/coronavirus-covid-19/property/moratorium>

1. Has your business been closed temporarily? If so – for how long

2. Has your business been closed permanently? If so from what date

3. Will you be re-opening your business once the crisis is over?

4. Have you applied for government assistance? If so – what amount are you entitled to?

5. Have you applied to your bank for assistance?

6. Other information/message you would like to inform and discuss with the landlord

** If you are not receiving or entitled to any government benefits you must provide the reasons for not being eligible with supporting evidence from Centrelink confirming this is the case.

I declare that the above is true and accurate.

Tenants name
Property Address
Signature Date / /

*** We will only present requests to landlords where we deem your request to be due to be genuine financial distress. All supporting documentation must be provided before we consider your request.



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COVID19 – Tenant Rental Payment Assistance Request Application Form

Tenant(s) name(s): _____

Address of property: _____

Term of the lease:

Rent (per week):

Please complete the following questions:

| | |
|---|--|
| Has your employment been terminated due to COVID19? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Has your employment been terminated for another reason? Details: | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you ceased employment on a temporary basis? Details: | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Will you be re-employed once the crisis/lockdown is over? Details: | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you applied for income support from the government? Details: | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Are you eligible for, or are receiving, any part of the \$1,500 per fortnight JobKeeper payment from your employer? Details: | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you have an insurance policy (such as an income protection policy) which may respond in the circumstances? Details: | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Is there anyone else in the household who is still working? Details: | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Is there anyone else in the household who will be receiving assistance? Details: | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Can you make part payments towards your rent? Details: | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Duration of Proposal: Start Date ___/___/___ End Date ___/___/___(inclusive) | |

[Please note that the above questions are a guide only and do not comprise an exhaustive list for agents to use. Each tenancy and tenant(s) will have their own specific circumstances and the above list should be tailored to accommodate for each particular scenario]



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So that your request can be properly assessed, you are required to **attach** supporting documentary evidence. This may include, for example, correspondence with your employer(s) in relation to the termination of your employment/standing down from your employment, evidence of any applications made to Government and State agencies for financial assistance and bank statements.

Please advise what you propose to the landlord during these circumstances:

By providing this information and documentation, you acknowledge that this material may be passed on to third parties, including, but not limited to, the landlord and their/its legal and financial advisers, banks, mortgagee(s), Government and State agencies.

By submitting this application, you also acknowledge that any decision in relation to the request for rental payment assistance lies solely with the landlord and not [insert name of agency].

In the event that your financial circumstances change (for instance, if you secure employment or receive further financial assistance from the Government or a third party (including, without limitation, the JobKeeper payment)), you acknowledge that you will immediately report this to [insert name of agency]. In this event, the landlord reserves the right to cancel and/or vary the terms of any rental payment assistance that has been agreed.

Signature
Full Name:
Date

Signature
Full Name:
Date:

Signature
Full Name:
Date:

Signature
Full Name:
Date: